



## **Hotel General Manager**

Cherotel  
Brazosport Hotel & Conference Center  
925 Highway 332  
Lake Jackson, TX 77566  
(916) 784-1818 (contact number in California)

The Cherotel is a full service hotel and conference center located in Lake Jackson Texas. The hotel offers 146 guest rooms, 3 large conference rooms and several corporate meeting rooms. The hotel offers full banquet and catering facilities for conventions and events as well as an onsite restaurant and bar.

We are seeking a General Manager to coordinate hotel activities. The general manager would be responsible for the day-to-day management of a hotel and its staff, including management of department supervisors. This would include, organizing and directing all hotel services, including front-desk (reception, concierge, reservations), food and beverage operations and housekeeping.

Work responsibilities include:

- Planning and organizing accommodation, catering and other hotel services;
- Promoting and marketing the hotel;
- Managing budgets and financial plans and controlling expenditure;
- Setting and achieving sales and profit targets;
- Recruiting, training and monitoring staff;
- Planning work schedules for individuals and teams;
- Meeting and greeting customers;
- Dealing with customer complaints and comments;
- Addressing problems and troubleshooting;
- Ensuring events and conferences run smoothly;
- Supervising maintenance, supplies, renovations and furnishings;
- Dealing with contractors and suppliers;
- Carrying out inspections of property and services;
- Ensuring compliance with licensing laws, health and safety and other statutory regulations.

Salary and Benefits:

- Full-time permanent position
- Full benefit package, including health coverage
- Starting salary range of \$45,00 to \$70,000 (based on qualifications and/or experience)

**Interested applicants should call & forward resume to Mike Wells at  
(916) 784-1818 (voice) or by email at [mikew@tidwellcpa.com](mailto:mikew@tidwellcpa.com)**